



Chichester in Partnership

Business Plan 2017-18

The Economy					
	Action	Output 2017-18	Planned Outcomes	Lead	Target Date
1.1	To launch a new Choosework model which will focus on ESA clients, pre-assessment ESA clients and IS clients as well as JSA clients which have additional health issues. The focus of delivery is providing a personalised service unique to the needs of each client and their journey.	<p>80 clients in the 12 months to April 2018 and an additional 80 clients the following year, making a total of 160 clients, with 70% of clients moved forward and assessed via the staircase method.</p> <p>Support 42 clients into work experience placements (26% into Work experience).</p> <p>Support 30 clients into employment (18% into employment).</p> <p>Help 25 clients into volunteer work.</p> <p>Run 5 engagement events with the aim of engaging with 45 new clients, introducing them to the Choose Work programme.</p>	<p>Residents supported in their personal development to move forward in their lives so they are less reliant on public services support.</p> <p>Reduction in ESA figures</p>	Chichester District Council /DCLG	March 2018
1.2	<p>Stonepillow Restore Trainees</p> <ul style="list-style-type: none"> Trainees come from many sources including our own client base, Job Centre Plus, Mandatory Work Activity and The Aldingbourne Trust. 	Expecting in excess of 120 Trainees.	Trainees develop new transferrable skills and build self-confidence making them more "job ready"	StonePillow	Ongoing
1.3	To ensure that local residents can access the services they need to improve their employment chances or skills.	Working with local Registered social Landlords to provide mini community hubs	Reduction in JSA figures Number of residents engaged	Chichester District Council / Community	March 2018

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	Action	Output 2017-18	Planned Outcomes	Lead	Target Date
		or outreach services in the identified areas.	Number of people referred to other support services. Number of residents engaged Number of people referred to other support services.	Groups	
1.4	To create accessible training for those on low wages to increase their skills	Investigate if there is any funding available for projects that aim to improve skills for those not on benefit. Investigate the feasibility of such a project.	Increase the number of people in the district with qualifications Increase in the average wage salary	Chichester District Council	March 2018
1.5	To develop a project that support carers back into employment, through the use of new technology and the other project such as SelseyWorks and ChooseWork	Research, scope and development of a project that helps carers back into work	Number of carers in work increases Number of carers engaged.	Impact Initiatives/ Careline	March 2018
1.6	Investigate ways to embed work place skills into the schools of Chichester	Through a redesign of the ChooseWork project we will deliver projects in local schools. Planned outcomes are: We will aim to engage with 50 pupils in group sessions. We will also look to engage with 5 students at each school through individual interventions.	Number of children with increased work place skills Future reduction in the number of NEETS	Chichester District Council	March 2018
1.7	Support young people to access the Apprenticeship/ Traineeship scheme and work with employers to ensure there are enough places available	To create local apprenticeships events that encourages local businesses to take on apprentices. To encourage local organisations to develop charters that supports the	At least 25% of those young people secure a permanent job at the end of their apprenticeship To look at developing a local	Chichester College/ Chichester District Council	March 2018

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	Action	Output 2017-18	Planned Outcomes	Lead	Target Date
		development of apprenticeship roles. Create at least 15 traineeship opportunities	traineeship offer		

Health & Wellbeing					
	Action	Output	Planned Outcomes	Lead	Target Date
2.Dementia Friendly Chichester					
2.1	Develop best practice and evidence based projects.	Receive regular updates from Crawley Wellbeing Act on the learning from Crawley and other dementia friendly towns / cities	Less duplication of activity or services developing new projects in isolation and better quality activity delivered.	DAA	Ongoing aligned with Crawley
2.2	Dementia familiarisation / awareness raising	A training programme for delivering dementia friends training.	A wide range of people working in front facing roles and coming into contact with members of the public who could potentially have dementia or be a Carer are skilled and have confidence to support them	CDC	March 2018
2.3	Secure sponsorship to support the work in this action plan.	Ensure sponsors pledge appropriate staff in organisations to be trained in Dementia awareness and provide 'in kind' support e.g. venues.	A sustained programme of sponsorship and support 'in kind' is in place from local businesses and organisations.	DAA	March 2017
2.4	Meaningful activity for people with Dementia and their Carers.	Continue to deliver the activity days out and social activity programme for people with Dementia and their Carers.	People with Dementia and their Carers are engaged in evolving a sustained programme of activities.	MIND	March 2017
2.5	Arts for Dementia work	Action plan developed by working group	Regular arts related activity in place for people with	Chichester Festival theatre	Ongoing

Health & Wellbeing					
	Action	Output	Planned Outcomes	Lead	Target Date
			Dementia and their Carers.		
2.6	Dementia Strategy	Ensure actions of the DAA relate to the WSX strategy and contribute to outcomes.	See WSX dementia strategy	DAA core group partners	Ongoing
2.7	Dementia services mapping activity	Review service mapping and ensure it is kept up to date and is shared to avoid duplication.	Resource for partners to understand local services No duplication of services	DAA core group partners	Ongoing
2.8	Support for partners to develop, deliver and evaluate projects in the community to support people with Dementia and their Carers	A small sparks grant funding process is in place	Small projects are supported in communities to support the overall work of the DAA	CDC / CiP partners	March 2018
3.Helping residents with low level mental health needs					
3.1	Engage and encourage Core group partner organisations to sign up to a local Mental Health pledge. Once Core group partners have signed up we will ask our wider partners to also take part	Organise at least 4 training sessions for partner organisations Report on Project Progress to CiP Work with 4 partner organisations to develop action plans on mental health and sign up to Time to Change pledge	Improve public attitudes and behaviour towards people with mental health problems. Reduce the amount of discrimination that people with mental health problems report in their personal relationships, their social lives and at work. Make sure even more people with mental health problems can take action to challenge stigma and discrimination in their communities, in workplaces, in schools and on-line.	MIND/Chichester District Council	March 2018

Health & Wellbeing					
	Action	Output	Planned Outcomes	Lead	Target Date
			Create a sustainable campaign that will continue in communities and workplaces long into the future.		

Housing & Neighbourhoods					
	Action	Output	Planned Outcomes	Lead	Target Date
4.Tackling Financial Exclusion					
4.1	<p>To ensure that services are ready and available to support residents to meet future challenges affecting their financial resilience.</p> <p>Make it easier for residents to seek help and engage with services when they need help and support with their finances.</p> <p>For all partners to promote effective approaches and share learning on financial inclusion.</p>	<p>Establish an internal working group to coordinate preparations for the implementation of Universal CAccessredit</p> <p>Review CDC policies and procedures to ensure that vulnerable residents are supported and helped with financial issues at earliest opportunity</p> <p>Identify and explore 2 funding opportunities for financial capability training with schools or with NEETS</p> <p>Work with local partners to identify most effective means to promote local services.</p>	<p>Improve budgeting awareness and skills in target audience</p> <p>For CDC and local partners to set good practice in how to help people with debt problems</p>	CDC CAB	March 2018
5. Access to Services					
5.	Identify locations where the vulnerable residents of Chichester District Communities know where they can go locally for information/advice about essential community services	<p>Identify 6 additional community based organisations for case study report</p> <p>Present final report on case studies, research findings, establish</p>	<p>To identify community hubs that are already working as information gateways</p> <p>To identify</p>	WSSC/ CDC	March 2018

Housing & Neighbourhoods					
	Action	Output	Planned Outcomes	Lead	Target Date
		<p>principals and next steps</p> <p>Select up to 3 community groups to support in line with the principals established.</p> <p>Host celebratory event for community groups involved to showcase work and disseminate learning</p>	<p>community hubs with the potential to provide information gateway function</p> <p>Provide good practice on how a community hub can provide an information gateway</p>		
6. Community Assessment Framework					
6.1	<p>Develop a community assessment of Tangmere to act as a baseline for work in the area.</p> <p>Develop guidelines on how to use the Assessment Framework and identify other areas where it can be used</p>	<p>Approved by Tangmere Parish Council and/or local organisations</p> <p>Assessment tool Guidelines/ toolkit published</p>	Community Assessment report of Tangmere.	CDC	December 2017
7. Social Prescribing Project					
7.1	<p>CDC will engage with partners (CCG, WSCC, VAAC initially) to develop a social prescribing Community Referrer/s (CRs) project that will be physically based in rural GP practices but linked very closely to local services. Individuals will be referred to the community referrer who will contact and meet with the patient and signpost to local services</p>	<p>(Scale will be dependent on funding sourced during 2016/17)</p> <p>Partnership Agreement in place with Coastal West Sussex Clinical Commissioning Group, West Sussex County Council, VAAC.</p> <p>Resource project/ Recruit staff and engage with GPs</p> <p>Develop operating procedures and evaluation tools</p> <p>Present progress to Chichester in Partnership</p>	<p>Success would be seen by following the client journey through case studies, using the existing Wellbeing service evaluation process where people are contacted at 3 months after receiving the service, and the 5 ways to Wellbeing tool, uptake by GPs, number of patients/ people referred and reduction in repeat demand.</p>	CDC/ CCG/ WSCC/ VAAC	December 2017

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Housing & Neighbourhoods					
	Action	Output	Planned Outcomes	Lead	Target Date
		Develop capacity through relations with local community groups and VAAC Conduct evaluation			
8. Young people					
8.1	Coordination of services that support young people to ensure that there is no duplication and that needs are being met.	Development of a Young person's services forum and conference Joint meetings of local youth clubs to discuss the issues of local young people	A directory of services for front line staff Development of joint projects that meet local needs	Choose Work	March 2018

CIP Marketing Plan					
	Action	Output	Planned Outcomes	Lead	Target Date
9.1	Close down of CIP website and development of CIP Face book page.	CIP Facebook page to develop to be a useful source of information for local partners CIP Facebook page to be used to promote CIP projects (e.g Choose Work) To use Facebook posts and boosts to promote campaigns and events	Increased Facebook likes of CIP page Public attendance at suitable CIP events	Partnerships officer	March 2018
9.2	Development of CIP branded events including Showcasing events and events that promote our themes and projects	At least 1 CIP Annual event a year. (to be open to the public)	Increase in wider LSP membership Increased links with local projects	Partnerships Officer	March 2018
9.3	Continuation and delivery of Chichester in Partnership news letter.	Delivery of 12 ebuletin letters a year	Increased knowledge of what is going on locally	Partnerships Officer	